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### **Eventing NSW Volunteer description 2012**

- Any person who is paid, for services, at an Event is not eligible to record days as a Volunteer while employed at that event. Reimbursement for expenses incurred is not payment for services.
- Officials, Club Executives, and/or Club Committee members who hold an Official position on the Clubs Organising Committee are limited to – 3 days maximum (6 tickets) per event.
- All eligible volunteers whether they are Club members or members of Eventing NSW or the public are entitled to register as a volunteer and record all time spent volunteering at venues, it is not restricted to days while the event is being conducted.
- Volunteers must record days within 3 days of the end of an Event. (Usually Wednesday)
- Eventing NSW will publish tickets allocated every Thursday.
- Volunteers that win one of the 50 x \$100 vouchers may redeem them as Event entries or may redeem a voucher with Eventing NSW as a cheque or direct deposit. Once advised those that have won a prize will need to supply either postal address for cheque payment or direct debit details for payment.
- Club Volunteer Coordinators / Secretaries will check records regularly after the event. Actual recording is password protected and all participating clubs will be required to agree to the following to receive the password.
  1. To use the volunteer contact details for the purpose of inviting participants to Official Events to assist in a volunteer role. The details will not be made public or used for any other purpose.
  2. To check all days and times recorded by volunteers for our club are correct within 14 days of the event. Each club is responsible for confirming their Volunteers eligibility.
  3. To contact Eventing NSW immediately if there are discrepancies in any volunteers records.